

Lucretia Court Body Corporate: Application for Renovations / Improvements

This application form is to be completed and send by means of **email to: admin@lucretiacourt.co.za**, prior to commencement of renovations/ improvements. This application is merely to inform the Body Corporate on matters such as security and intended work to be done and will not replace a normal municipal approval that is to be obtained if necessary.

Applicant Details:

Unit No: _____

Owner / Tennant: _____

Date: _____

Name and Surname: _____

Email address: _____

Telephone number: _____

Nature of renovations/ improvements:

1. _____

2. _____

3. _____

4. _____

Date of Commencement of renovations/ improvements: _____

Expected Duration of renovations/ improvements: _____

Please indicate whether there will be contractors on site. If yes, how many and from which company (The owner is responsible to complete a "Contractor or Temporary Application for Access to the Complex" form for the contractor).

Hours for Renovations/ Improvements:

It is the intention to accommodate people performing renovations, but also to be reasonable and fair to our other residents in the complex in terms of noise pollution therefore kindly sees specified hours for renovations as below (Please note that the Lucretia Court Rules as registered at the Deeds Office dated 2006/06/12).

Weekdays (Mondays to Fridays): From 08:00 until 17:00
Saturdays: From 08:00 until 14:00
Sundays and Public Holidays: No renovations

Undertaking:

1. It is confirmed that the Lucretia Court Rules Specifically Sections 2, 6, 7, and 11, have been studied and will be adhered to.
2. Adherence to Municipal bylaws and regulations relevant to the intended renovations / improvements.
3. The 'theme / look" of the complex will be maintained.
4. By end of work daily all equipment will be packed away and rubble removed.
5. Normal flow of traffic in the complex will not be disturbed.
6. After completion of the renovations / improvements the communal property area will be left in the original state prior to commencement of work.
7. Workers will not roam freely on complex grounds.

Owner:

Initials and Surname): _____

Signature: (Owner): _____ Date: _____

Application approved / denied by Trustees

Signature: (Chairperson): _____ Date: _____